

From: (b) (6) [_CIV.PSNS.107](#)
To: [DONFOIA-PA](#)
Subject: RE: Action Item due June 21, 2013 - 3rd FOIA Quarterly Reports - FOIA Community Reminder
Date: Thursday, June 20, 2013 18:08:00

Ms. Patterson,

I've only done this report one time previously before (b) (6) retired, and I can't seem to find any notes on where I find the template, or what website I go to for it. Would it trouble you too much if I were to ask you for help? Also, I won't be in the office tomorrow, and I assume you are probably already out of the office, so may I do it first thing Monday?

V/R,

(b) (6)

Secretary

Code 107

(b) (6) Phone

1-360-476-6600 Fax

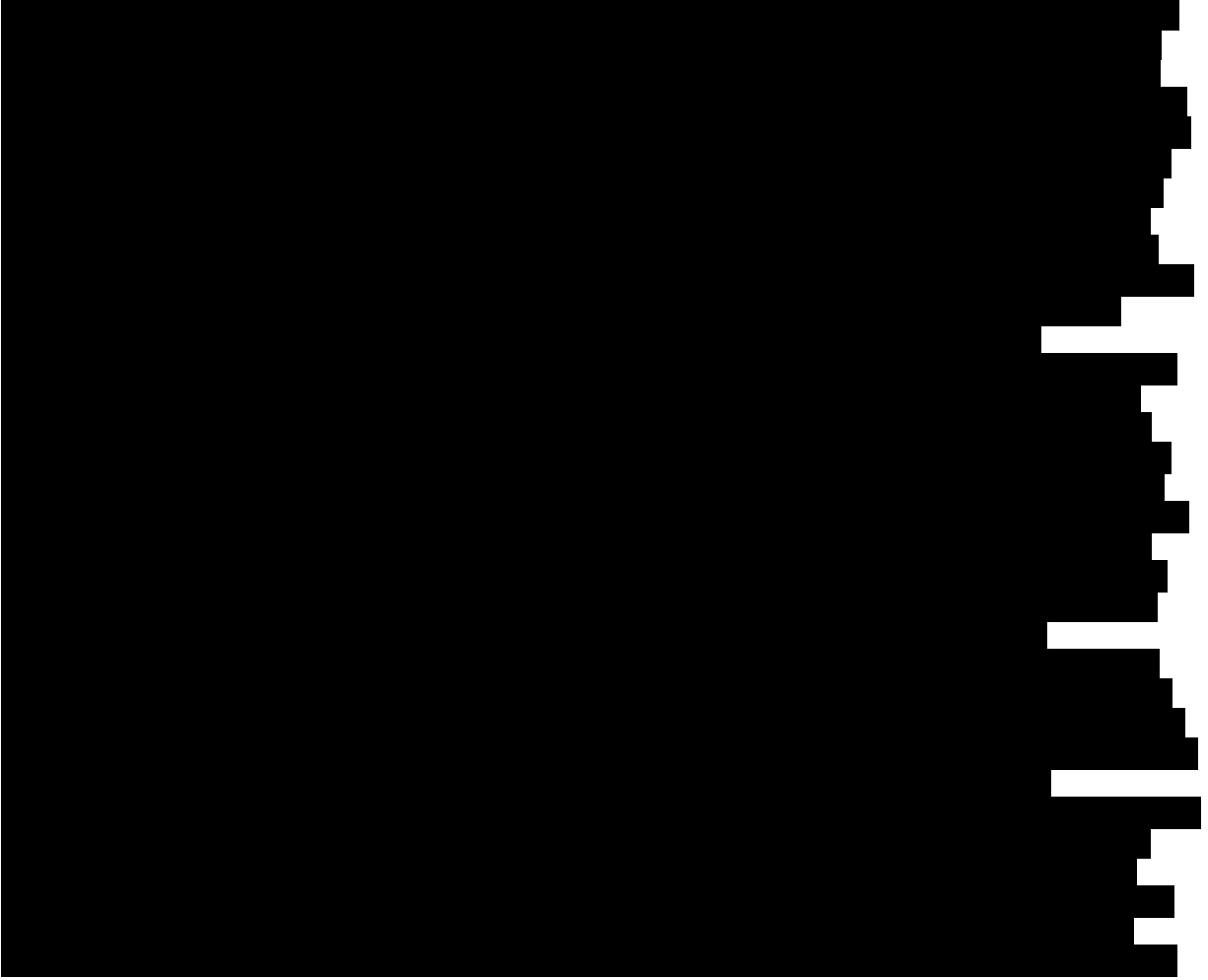
(b) (6) @Navy.Mil

-----Original Message-----

From: (b) (6) CTR OPNAV, DNS-36 On Behalf Of DONFOIA-PA

Sent: Thursday, June 20, 2013 11:52 AM

To: DONFOIA-PA; (b) (6)



(b) (6)



Subject: Action Item due June 21, 2013 - 3rd FOIA Quarterly Reports - FOIA Community Reminder

DON FOIA Community:

This is just a reminder, the DON consolidated submission for the 3rd FOIA Quarterly Report is due to DNS-36 FOIA Program office no later than COB Friday, June 21, 2013.

If you need to request an extension for extenuating circumstances, please contact the FOIA Service Center Line at (202) 685-0412.

Please submit your final response along with the time and cost to generate your components report, "IF" you prepared your final consolidated report independent of the NAVSEA tracker tool.

Note: if you generated your consolidated report within the NAVSEA tracker tool, our office do not require a cost or time submission.

Respectfully,

Robin Patterson

Head, DON FOIA/PA Program Office (DNS-36)

CNO Office of The Director, Navy Staff

Organization and Management Division

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